

**Contract and Reservation Agreement**  
**Forget Me Not Lodging**  
**203 Weber St, Wrangell AK, 99929**  
[forgetmenotlodging@gmail.com](mailto:forgetmenotlodging@gmail.com)  
**(208) 818-6925**

**Tenant (Guest in Charge):** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
 \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_

**Name of all Guests:**

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

--There will be an additional charge of \$25 per extra person per night with groups over 6 people.

**Stay Information:**

**Arrival:** \_\_\_\_\_  
**Departure:** \_\_\_\_\_

--Check in time is 3:00 PM and check out is 11:00 AM on the dates specified above unless prior arrangements are made.

**Rates and Fee Information:** \$289/night (15 May–30 Sept) and \$269/night (1 Oct–14 May). 2 night minimum unless prior arrangements are made.

--Above nightly rates include all local taxes and fees.

\_\_\_\_\_ nights at \_\_\_\_\_ per night: \_\_\_\_\_ (Total Gross Rent)  
 Additional Guests (Over 6 @ \$25 each per night): \_\_\_\_\_  
**--Subtotal--** \_\_\_\_\_  
 \*Deposit (subtracted from subtotal): \_\_\_\_\_  
**--Total Rent Due--** \_\_\_\_\_

**Payment is due in full 30 days prior to check in (see details on back)**

--If payment is not paid by the due date, we have the right to cancel the reservation.

**\*Deposit:** Due within 7 days of reservation (see details on back)

**Contract:** Signing this agreement constitutes a legally binding contract, namely:

1. Acceptance of all terms, conditions, policies and procedures detailed therein, including the payment and rental terms found on the following page.
2. Acceptance of full financial responsibility for and loss of inventory, excessive cleaning, damage or repairs due to abuse or neglect for the property occurring within the duration of your stay.

**APPROVED AND AGREED:** \_\_\_\_\_ **(Tenant's Signature)**

Upon receipt of full payment, directions and key instructions will be sent to you.

## VACATION RENTAL TERMS

### PAYMENTS

- **DEPOSIT:** All deposits are due within 7 (seven) days of booking to confirm your reservation. The amount shall be \$250 for agreements 7 days or less and \$400 for any agreement exceeding 7 days.
- **PAYMENT:** Forget Me Not Lodging will accept credit cards, cash, or check. Full payment is due no later than 30 (thirty) days prior to check-in date. If booking date is less than 30 days prior to your stay full payment is due at that time to confirm reservation. **If sending a check please make payable to Forget Me Not Lodging, P.O. Box 1821, Wrangell, AK 99929.** If payment is not received by the due date the reservation will be cancelled.
- **DAMAGES:** For purposes of recouping any costs associated with damages occurring during your stay a credit card will be retained. You will be responsible to pay any damages including but not limited to the following: excessive cleaning/laundry, rearranging furniture, replacement of missing items, staining/destruction of towels, linens & carpets, costs of cleaning beyond normal housekeeping, costs to repair any damages to the property. Once your stay is complete housekeeping will report any damages. The card information will be dismissed if nothing is damaged or charged to pay for costs associated with the above.
- **CANCELLATION/REFUNDS:** Deposit is non-refundable unless we are able to find someone else to rent the property during your intended stay. All cancellations are subject to a \$100 processing fee. All cancellations will be made in writing (email). For cancellations less than 30 days, ½ (one-half) of your full rent will be forfeited and the deposit is forfeited in its entirety (unless dates can be re-booked).

### RENTAL PROPERTY

- Forget Me Not Lodging (FMNL) unilaterally and at its sole discretion reserves the right to change or cancel the reservation for any reason with refunds made accordingly in the event the property becomes unavailable for rent.
- **MANAGEMENT ACCESS:** Guest agrees to allow FMNL and or its assignees the right to enter due to the following: 1) To make necessary or agreed repairs; 2) To supply services agreed upon; 3) In case of emergency, we reserve the right to enter at any time for the purposes of safe keeping or prevention of further damages; 4) At your request.
- **LANDLORD RESPONSIBILITY:** 1) FMNL will give you the right to occupy the property per agreement; 2) We will provide and maintain appliances. We will not be liable for interruption of these services that is beyond our control. We will also not be responsible for interruption of electricity, water, or gas beyond our control. Please promptly notify us of any problems. You may not end this agreement because of these interruptions.
- **TENANTS RESPONSIBILITY:** 1) Notify FMNL of any defects or problems; 2) Use the house as a place to live, you may not use it for any filmmaking, photo shoots, improper, illegal or offensive purposes; 3) furniture is not to be moved within the rooms; 4) No parties or functions within the property unless prearranged; 5) No animals or pets allowed; 6) No smoking or vaping in the house (ashtrays are provided on either deck); 7) No boots or soiled shoes in the house (shoe mat provided in laundry room); 8) Please adhere to quiet hours of 9:00 PM to 7:00 AM; 9) This property is our house so please be respectful of our belongings, our neighbors and treat it as though it were yours.
- **MISCELLANEOUS:** 1) This contract is binding and cannot be modified or terminated by a sudden change of circumstance; 2) You must leave the property on the date and time designated unless prearranged and any additional rent must be paid in advance; 3) We are not responsible for any of your personal effects or abandoned possessions left in the house or on the property; 4) Property will not be sublet or assigned.
- **GUESTS FOR THEMSELVES AND THEIR RESPECTIVE HEIRS, PERSONAL REPRESENTATIVES, SUCCESSORS, AND ASSIGNEES HEREBY RELEASE THE OWNERS OF THE PROPERTY, OFFICERS, AGENTS, EMPLOYEES, SURETIES, INSURERS, INDEMNITOR, ATTORNEYS, SUCCESSORS AND ASSIGNEES FROM ALL CLAIMS, DEMANDS, CAUSE OR THING WHATSOEVER RESULTING FROM OR IN CONNECTION WITH THE PROPERTY OF THIS RENTAL CONTRACT, INCLUDING WITHOUT LIMITATION ANY CLAIM, DEMAND OR CAUSE OF ACTION FOR PERSONAL INJURY OR DEATH AND ANY AND ALL LOSS, LIABILITY, COST AND EXPENSE RESULTING FROM ANY CLAIM, DEMAND, SUIT OR CAUSE OF ACTION WHICH MAY BE ASSERTED.**

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TENANT SIGNATURE

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DATE